



Department of Energy

Washington, DC 20585

JULY 15, 2005

MEMORANDUM FOR DISTRIBUTION

FROM: THERESA SPEAKE, DIRECTOR
OFFICE OF SMALL AND DISADVANTAGED
BUSINESS UTILIZATION

RICHARD H. HOPF, DIRECTOR
OFFICE OF PROCUREMENT &
ASSISTANCE MANAGEMENT

ROBERT C. BRADEN, JR. DIRECTOR
OFFICE OF ACQUISITION
AND SUPPLY MANAGEMENT, NNSA

SUBJECT: FY 2006 SUBCONTRACT GOALS

The Department's Deputy Secretary has requested that prime contractors submit their recommendations for small business (SB) subcontracting goals in response to the request from the U.S. Small Business Administration (SBA) for FY 2006 goals. We need your help in obtaining that information from your contractors.

Like every other Federal agency DOE has traditionally established the department's overall SB subcontracting goals using reported historical achievements of its prime contractors. This year, many of our contractors may need to revise these goals based on SBA goaling guidelines limiting the number of allowable exclusions from the procurement base.

Attached is a document entitled "FY 2006 Subcontract Goals" that we request be used to communicate with your contractor(s). You and your small business program managers should plan to work with your contractor(s) to develop aggressive, but rational goals, for each contract based on historical information and other factors. The FY 2006 goals are due to the OSDBU office no later than August 15, 2005.

Should you have any questions regarding this request, please contact Yosef Patel of the OSDBU at (202) 586-7377, Stephen Zvolensky of the Office of Procurement and Assistance Policy (ME-61) at (202) 287-1307 or Gary Lyttek of NNSA at (202) 586-8304.

Attachments

